

COMMONWEALTH OF MASSACHUSETTS
TOWN OF WEST BOYLSTON

SEMI-ANNUAL TOWN MEETING WARRANT
OCTOBER 21, 2013

Worcester ss.

To the Constables of the Town of West Boylston,

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are directed to notify and warn the inhabitants of the Town of West Boylston qualified to vote in elections and town affairs, to meet in the Auditorium of the Middle/High School in said Town on Monday, October 21, 2013 at 7:00 p.m. in the evening, then and there to act on the following articles.

ARTICLE 1 - AUTHORIZATION TO HEAR THE REPORTS OF OFFICERS AND COMMITTEES OF THE TOWN

To see if the town will vote to hear special reports of the officers and standing committees of the town, or take any other action relative thereto.

ARTICLE 2 - AUTHORIZATION TO AMEND THE PERSONNEL BYLAW SO AS TO CREATE THE POSITION OF ADMINISTRATIVE ASSISTANT TO THE TOWN ACCOUNTANT

To see if the town will vote to create the position of Administrative Assistant to the Town Accountant to be classified at Grade 4 as a non-exempt and to amend Section 5, Part AA of the Personnel Bylaw to read:

Grade 4. Administrative Assistant to the Chief of Police
Administrative Secretary for Streets and Parks
Administrative Assistant to the Town Accountant
Administrative Assessors
Administrator/Inspector for the Board of Health
Assistant Tax Collector
Assistant Treasurer
Dispatcher

or take any other action relative thereto

"Small Town, Big Heart"

**ARTICLE 3 – AUTHORIZATION TO AMEND SECTION 9 OF ARTICLE 13 DISORDERLY
BEHAVIOR OF THE GENERAL BYLAWS**

To see if the town will vote to amend Section 9 of Article 13 of the General Bylaws by inserting the following italicized language,

Section 9

No person shall keep, use, consume or have in his possession any alcoholic beverage as defined in Section 5 in any public park or playground in the Town of West Boylston *without a license as granted by the Board of Selectmen*, or take any other action relative thereto.

**ARTICLE 4– AUTHORIZATION TO AMEND ARTICLE 21
OF THE GENERAL BYLAWS**

To see if the town will vote to amend Article 21 of the General Bylaws, Section 5 Personnel Board, Part C Non-Discrimination and Equal Employment Opportunity Bylaw by deleting the current language and inserting the following language:

‘The Town of West Boylston promotes a professional and productive workplace in which all employees are treated with dignity and respect. Employees are expected to act in a positive manner and contribute to a productive work environment that is free from harassing or disruptive activity. Discrimination (including harassment), whether based upon race, color, gender, gender identity, national origin, religion, ancestry, age, sexual orientation, disability, maternity leave, genetic information, active military status, or another basis prohibited under state or federal anti-discrimination statutes, will not be tolerated.

This bylaw applies to all employment practices and employment programs sponsored by the Town of West Boylston and shall apply, but not be limited to, the areas of:

- Recruitment,
- Selection,
- Compensation and benefits,
- Professional development and training,
- Reasonable accommodation for disabilities or religious practices,
- Promotion,
- Transfer,
- Termination,
- Layoff, and
- Other terms and conditions of employment.

Employees seeking reasonable accommodations may submit their request in writing to the Town Administrator or his or her designee’

or take any other action relative thereto.

**ARTICLE 5- VOTE TO APPROPRIATE FUNDS FOR COMMUNITY PRESERVATION
FUND PROJECTS AS RECOMMENDED BY THE COMMUNITY PRESERVATION
COMMITTEE**

To see if the Town will vote that the following amounts (items A, B and C) shall be appropriated from Community Preservation Fund Revenues, or transferred from prior year reserves for Community Preservation purposes with each appropriation being treated as a separate item:

	Project	Total Appropriation	Source of Appropriation
	Appropriations:		
A	<p>To Fund for Affordable Housing Purposes:</p> <p>A grant to hire a community housing specialist consultant for the creation of a conceptual plan and to assist with the administration of 40(b) projects. Submitted by the West Boylston Affordable Housing Trust be expended under the direction of the Town Administrator.</p>	\$ 11,000	\$11,000 from the fund balance designated for affordable housing
B	<p>To Fund for Affordable Housing Purposes:</p> <p>A grant to hire a community housing specialist to develop a feasibility study to look at Town-owned properties as a location to develop additional affordable senior housing opportunities in West Boylston. Submitted by the West Boylston Affordable Housing Trust be expended under the direction of the Town Administrator.</p>	\$ 10,000	\$10,000 from the fund balance designated for affordable housing.
C	<p>To Fund for Recreation Purposes:</p> <p>A grant for the creation a Master Plan for Goodale Park and the surrounding town owned land.</p>	\$50,000	\$50,000 from the undesignated fund balance.

or take any other action relative thereto.

ARTICLE 6 – AUTHORIZATION TO APPROPRIATE FUNDS TO RAZE TOWN PROPERTY

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to raze the Joseph Amello Town Pool and/or the Mixter Municipal Office Building, or take any other action relative thereto.

ARTICLE 7 – AUTHORIZATION TO APPROPRIATE FUNDS TO CONDUCT A WAGE AND CLASSIFICATION STUDY

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to conduct a wage and classification study, or take any other action relative thereto.

ARTICLE 8 – AUTHORIZATION TO APPROPRIATE FUNDS FOR AN ELECTRONIC SIGN FOR THE COMMON

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to purchase an electronic sign for The Common, or take any other action relative thereto.

ARTICLE 9 – AUTHORIZATION TO APPROPRIATE FUNDS FOR REPAIRS TO THE BEAMAN MEMORIAL PUBLIC LIBRARY

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for repairs at the Beaman Memorial Public Library, or take any other action relative thereto.

ARTICLE 10 – AUTHORIZATION TO APPROPRIATE FUNDS FOR REPAIRS TO THE MIDDLE/HIGH SCHOOL MEDIA CENTER

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for repair of the remainder of the 24 windows in the Middle/High School Media Center, or take any other action relative thereto.

ARTICLE 11 - AUTHORIZATION TO MODIFY FISCAL YEAR 2014 APPROPRIATIONS AND OTHER NECESSARY ADJUSTMENTS TO THE FISCAL YEAR 2014 BUDGET

To see if the Town will vote to raise and appropriate or transfer from available funds or from any unexpended balances of Fiscal Year 2014 appropriations, hitherto made, to Fiscal Year 2014 appropriation accounts; or take any other action relative thereto.

ARTICLE 12- AUTHORIZATION TO PAY BILLS FROM A PREVIOUS FISCAL YEAR

To see if the town will vote to appropriate a sum of money to pay bills now being held by the Finance Director in his capacity as Town Accountant from a prior fiscal year for which no encumbered funds are available; or take any other action relative thereto.

ARTICLE 13 – AUTHORIZATION TO TRANSFER FUNDS TO THE STABILIZATION FUND

To see if the Town will vote to transfer a sum of money to the Stabilization Fund, or take any other action relative thereto.

ARTICLE 14 – AUTHORIZATION TO TRANSFER FUNDS TO THE CAPITAL INVESTMENT FUND

To see if the town will vote to transfer a sum of money to the Capital Investment Fund, or take any other action relative thereto.

And you are directed to serve this Warrant by posting an attested copy thereof at the place of said meeting as aforesaid and at the Post Office in said Town fourteen (14) days at least before the time of said meeting.

Hereof, fail not, make due return of this warrant with your doings thereon to the Town Clerk at the time and place of said meeting as aforesaid.

Given under our hands this 25th day of September in the year of our Lord, Two Thousand and Thirteen.

Kevin M. McCormick
Kevin M. McCormick, Chairman

Christopher A. Rucho
Christopher A. Rucho, Vice Chairman

John W. Hadley
John W. Hadley, Clerk

Michael J. Kittredge, Jr.
Michael J. Kittredge, Jr., Selectman

Siobhan M. Bohannon
Siobhan M. Bohannon, Selectman
Board of Selectmen
Town of West Boylston

A true copy attest:

Kim D. Hopewell
Kim D. Hopewell, Town Clerk

Honorable Board of Selectmen:

I have served this Warrant by posting duly attested copies thereof at the following places:

Municipal Office Building 11:06 AM
West Boylston Middle/High School 10:46 AM
West Boylston Post Office 10:57 AM
Pruneau's Barber Shop 10:32 AM
Municipal Lighting Plant 10:43 AM
Beaman Memorial Library 10:51 AM

Dan M. Carter
Constable

10/01/13
Date